

**Jefferson County
Position Description**

Name:		Department:	Human Services
Title:	Community Support Professional II	Pay Grade: 8	FLSA: Non-exempt
Date:	July 2014	Reports To:	Community Support Program Supervisor

Purpose of Position

The purpose of this position is to provide psychotherapy, clinical assessment, treatment planning, and case management to adults, adolescents, and children with severe and persistent mental illness for the Community Support Program (CSP). *(Note: The duties below with an "*" denotes a duty that may not apply to all CSPP II staff.)*

Essential Duties and Responsibilities:

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Provides community-based psychotherapy services, facilitates individual and group therapy, and monitors client symptoms.
- Completes clinical assessments of client condition ie: initial treatment plan; reviews; and Suicide Risk, AODA, Functional and Emergency mental health assessments.
- Provides case management services by utilizing community resources to coordinate care and treatment including crisis intervention, advocacy, and alternative housing/care.
- Provides clients with rehabilitation services and ongoing assessments regarding social, life, and parenting skills; medical/mental health; and personal development through coaching, education, and intervention.
- Develops treatment plans including quantifiable and measurable goal achievement.
- Serves as liaison between client and health providers regarding medications and care.
- Mentors new staff to the CSP program.*
- Identifies, develops, and assists in implementing internal procedural modifications to improve effectiveness of CSP services.*
- Facilitates Consumer Council meetings and coordinates CSP activities and fundraisers.*

- Monitors the LCSW credentialing process according to State regulations.* *(requires additional training/experience)*
- Supervises MSW interns.* *(requires additional training/experience)*
- Performs other duties as assigned or as may develop.
- Demonstrates dependable attendance.

Additional Tasks and Responsibilities

While the following tasks are necessary for the work of the unit, they are not an essential part of the purpose of this position and may also be performed by other unit members.

Minimum Training and Experience Required to Perform Essential Job Functions:

Master's degree in Social Work, Psychology or related field with three years' experience working with people with severe and persistent mental illness or related experience, or any combination of education and experience that provides equivalent knowledge, skills, and abilities. 1500 hours of clinical experience highly preferred. A valid motor vehicle operator's license required.

Other Requirements:

Work Environment: Requires travel and in-home visits which may risk exposure to adverse environmental conditions including verbal/physical aggression, instability, as well as possible unsafe and unsanitary conditions.

Jefferson County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

Supervisor's Signature

Date

Date